



## ***Central Desert Shire***

### ***Annual Corporate Plan***

*Period: 11/12*

## Annual Corporate Plan

**GOAL:** 1 Social and Cultural -  
Maintain and improve the health, culture and well being of the community

**OUTCOME:** 1.1 Community services that are accessible, meet the needs of residents and promote the wellbeing of the community

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 1.1.2 Establish and facilitate delivery of Child care services in remote communities			
Coordinate training for all Early Childhood program workers	Children's Services	01/07/2011	30/06/2012
Monitor and evaluate all Early Childhood services quarterly	Children's Services	01/07/2011	30/06/2012
Coordinate provision of creche services in 3 communities	Children's Services	01/07/2011	30/06/2012
Coordinate Long Day Care services in 2 communities	Children's Services	01/07/2011	30/06/2012
Coordinate playgroup in 1 community	Children's Services	01/07/2011	30/06/2012
<b>STRATEGY:</b> 1.1.3 Establish and facilitate delivery of School nutrition services in remote communities			
Coordinate provision of school nutrition services to 6 remote communities	Children's Services	01/07/2011	30/06/2012
<b>STRATEGY:</b> 1.1.4 Provide and facilitate delivery of Vacation and After School Care services			
Provide After School Care Services guided by the schools' input and the guidelines of the Active After School program	Sport and Recreation	01/07/2011	30/06/2012
Provide Vacation Care programs for all communities as designed with the support of Community Sport and Recreation Officers	Sport and Recreation	01/07/2011	30/06/2012



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**OUTCOME:** 1.1 Community services that are accessible, meet the needs of residents and promote the wellbeing of the community

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 1.1.5 Establish and facilitate the delivery of Aged and Disability services in remote communities			
Provide O H & S Policy and Procedures to ensure a safe working environment that meets industry standards	Aged and Disability Care Management	01/07/2011	30/06/2012
Provide a two way means of communication between community service delivery, external stakeholders and management within the the aged and disabled services program	Aged and Disability Care Management	01/07/2011	30/06/2012
Provide ongoing mentoring and coaching to ensure a client focus approach to meet an applicable holistic aged and disabled service delivery	Aged and Disability Care Management	01/07/2011	30/06/2012
Manage and monitor reporting according to grant service agreement	Aged and Disability Care Management	08/05/2011	30/06/2012
Research and establish aged and disabled service delivery to support Willowra and Engawala Communities	Aged and Disability Care Management	08/05/2011	30/06/2012
<b>STRATEGY:</b> 1.1.6 Support the provision of community service facilities for the delivery of identified services			
Deliver Broadcasting (BROS) program through appropriate staffing and training with partner organisations	Community Services & Social Planning	01/07/2011	30/06/2012
Provide maintenance to RIBS rooms as required	Community Services & Social Planning	01/07/2011	30/06/2012



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### OUTCOME: 1.3 Safe and healthy communities

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 1.3.1 Provide and facilitate delivery of Sport and Recreation programs</b>			
Conduct workshops for Community Sport and Rec officers 2x per year	Sport and Recreation	01/07/2011	30/06/2012
Implement Cluster model for most effective service delivery for Sport and Recreation programs through a mentorship approach	Sport and Recreation	01/07/2011	30/06/2012
Coordinate annual softball tournament and other sporting opportunities that may arise	Sport and Recreation	01/07/2011	30/06/2012
Develop a Shire wide Sport and Recreation Facilities Plan	Sport and Recreation	01/07/2011	30/06/2012
<b>STRATEGY: 1.3.2 Support and facilitate the delivery of community safety programs and initiatives such as night patrol</b>			
Improve training provision in Shire, including NP training, 4x4 training, OH & S, First Aid etc	Night Patrol Management	01/07/2011	30/06/2012
Coordinate the completion of the transition model for the Yuendumu Domestic Violence Program in accordance with FAHCSIA guidelines	Community Services & Social Planning	01/07/2011	30/06/2012
Continued high frequency community visits to establish and maintain working relationships	Night Patrol Management	01/07/2011	30/06/2012
Mentoring and capacity development of staff through both scheduled training and on the ground mentoring	Night Patrol Management	01/07/2011	30/06/2012
Enforcement of Shire and AGD resolutions, policy and guidelines as per Night Patrol Contract	Night Patrol Management	01/07/2011	30/06/2012
<b>STRATEGY: 1.3.3 Ensure Local Emergency Services are accessible to remote communities</b>			
Provide on-call support to essential services and medivac	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Provide ongoing response as requested	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Liaise with NTES in relation to the review and update of the local emergency response plan regarding road accident, fire, flooding and high wind	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Advocate for improved level of emergency services, plant and equipment in communities.	Service Delivery Centres Leadership	01/06/2011	30/06/2012

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**OUTCOME:** 1.4 Better transport to and from our communities

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 1.4.1 Collaborate with local and regional transport providers for the delivery of transport services to Shire communities			
Lobby and advocate for increased access to bush transport	Chief Executive Leadership	01/07/2011	30/06/2012
<b>STRATEGY:</b> 1.4.2 Lobby Government for improvements in bush transport services			
Advocate to Government for transport service improvements	Chief Executive Leadership	01/07/2011	30/06/2012



## Annual Corporate Plan

### OUTCOME: 1.6 Appropriate services available to communities and Outstations

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 1.6.1 Facilitate the delivery of power, water and sewerage services to remote communities</b>			
Ensure essential services are delivered effectively to Outstations	Commercial Services Management	01/07/2011	30/06/2012
Provide essential services to defined communities	Commercial Services Management	01/07/2011	30/06/2012
Support the ongoing training program for ESOs	Commercial Services Management	01/07/2011	30/06/2012
Establish an ESO traineeship program	Commercial Services Management	01/07/2011	30/06/2012
<b>STRATEGY: 1.6.2 Facilitate the delivery of Outstation services in remote communities</b>			
Manage Outstation housing, assets and services	Commercial Services Management	01/07/2011	30/06/2012
Improve outstation infrastructure through construction and upgrade	Commercial Services Management	01/07/2011	30/06/2012
<b>STRATEGY: 1.6.3 Facilitate the delivery of Centrelink services to remote communities</b>			
Coordinate provision of Centrelink services in 8 communities, including reporting.	Community Services & Social Planning	01/07/2011	30/06/2012
Negotiate annual service delivery contract with Centrelink (Commonwealth)	Community Services & Social Planning	01/07/2011	30/06/2012
<b>STRATEGY: 1.6.4 Facilitate the delivery of Post Office services to remote communities</b>			
Negotiate contract and coordinate community postal agencies for specific communities.	Community Services & Social Planning	01/07/2011	30/06/2012
Support Licensed Post Office at Yuendumu logistically in accordance with Licensee Requirements	Community Services & Social Planning	01/07/2011	30/06/2012

## Annual Corporate Plan

### OUTCOME: 1.8 Community involvement in cultural, civic and sporting events

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 1.8.1 Promote community based civic events</b>			
Review safety, insurance and regulatory requirements associated with supporting community-run events	Governance Support	01/07/2011	30/06/2012
<b>STRATEGY: 1.8.2 Facilitate the delivery of Library and Heritage services and facilities</b>			
Ensure the smooth running of libraries and learning centres in accordance with funding and reporting guidelines	Community Services & Social Planning	01/07/2011	30/06/2012
Develop a heritage policy in conjunction with other stakeholders to ensure integrity of culturally important sites.	Community Services & Social Planning	01/07/2011	30/06/2012
<b>STRATEGY: 1.8.3 Facilitate the delivery of arts and cultural programs in accordance with the Local Service Delivery Plan</b>			
Operate art centre business in accordance with Art Centre Business plan, including training	Community Services & Social Planning	01/07/2011	30/06/2012

## Annual Corporate Plan

**GOAL:** 2 Physical Assets -  
Well-managed and maintained physical infrastructure

**OUTCOME:** 2.1 High standard of roads and town landscapes

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 2.1.1 <i>Improve local road network construction, maintenance and upgrade in the Shire</i>			
Scheduled maintenance grading of local road network	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Improvement of floodways, drainage and water course crossovers	Service Delivery Centres Leadership	01/07/2011	30/06/2012
<b>STRATEGY:</b> 2.1.2 <i>Improve internal roads on communities</i>			
Repair and maintain pavements	Service Delivery Centres Leadership	01/07/2011	30/06/2012
<b>STRATEGY:</b> 2.1.3 <i>Initiate improvements to town appearance and public safety, including street lighting.</i>			
Maintain street lighting and pursue improvements	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Undertake monthly audit of community street lighting	Service Delivery Centres Leadership	01/07/2011	30/06/2012
<b>STRATEGY:</b> 2.1.4 <i>Provide community amenity through aesthetically pleasing parks, gardens and open spaces.</i>			
Maintain parks, reserves and public open space	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Develop and improve parks, reserves and public open spaces	Service Delivery Centres Leadership	01/07/2011	30/06/2012
<b>STRATEGY:</b> 2.1.5 <i>Improve traffic management and safety in Service Centres</i>			
Provide traffic management services	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Improve safety signage in each community	Service Delivery Centres Leadership	01/07/2011	30/06/2012



## Annual Corporate Plan

### OUTCOME: 2.2 Effective management of Shire infrastructure, facilities, plant and equipment

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 2.2.1 Manage, maintain and upgrade Shire facilities and infrastructure</b>			
Lease Council Buildings to organisations	Asset Management	01/07/2011	30/06/2012
Maintain Shire facilities	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Undertake project management of a range of externally funded projects	Infrastructure Projects	01/07/2011	30/06/2012
<b>STRATEGY: 2.2.2 Manage, maintain and upgrade Shire plant and equipment</b>			
Purchase minor plant and equipment	Asset Management	01/07/2011	30/06/2012
Organise regional training workshops to support the maintenance of our plant and equipment	CDEP Management	01/07/2011	30/06/2012
Purchase plant and equipment	Asset Management	01/07/2011	30/06/2012
Purchase vehicles	Asset Management	01/07/2011	30/06/2012
Replace minor plant and equipment	Asset Management	01/07/2011	30/06/2012
Replace plant and equipment	Asset Management	01/07/2011	30/06/2012
Maintain plant and equipment	Asset Management	01/07/2011	30/06/2012
Maintain vehicles	Asset Management	01/07/2011	30/06/2012
Maintain minor plant and equipment	Asset Management	01/07/2011	30/06/2012
<b>STRATEGY: 2.2.3 Manage, maintain, upgrade and replace Shire assets</b>			
Lease Shire vehicles and plant	Asset Management	01/07/2011	30/06/2012
<b>STRATEGY: 2.2.4 Improve stormwater drainage across the Shire communities</b>			
Maintain stormwater disposal	Service Delivery Centres Leadership	01/07/2011	30/06/2012

## Annual Corporate Plan

### OUTCOME: 2.2 Effective management of Shire infrastructure, facilities, plant and equipment

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 2.2.5 Improve the management of Shire cemeteries</b>			
Manage and maintain designated cemetery environs	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Establish and maintain a register of burials	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Manage and maintain mortuary facilities where existing	Service Delivery Centres Leadership	01/07/2011	30/06/2012

### OUTCOME: 2.3 Improve standard of Shire staff housing, Visitor Accommodation and community housing

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 2.3.1 Work in partnership with Territory Housing to facilitate the maintenance and repair of housing in accordance with Territory and Australian Government guidelines and programs</b>			
Lobby Governments for improved housing outcomes	Commercial Services Management	01/07/2011	30/06/2012
<b>STRATEGY: 2.3.4 Ensure Shire staff housing and visitor accommodation is maintained and repaired</b>			
Manage use of visitor accommodation	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Ensure staff housing is properly maintained and agreements in place	Commercial Services Management	01/07/2011	30/06/2012
Maintain visitor accommodation facilities	Service Delivery Centres Leadership	01/07/2011	30/06/2012

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### OUTCOME: 2.4 Provide effective services to other agencies on a fee for service basis

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 2.4.1 Facilitate the maintenance of airstrips on behalf of the Northern Territory Government</b>			
Undertake regular inspections and audits of airstrips	Commercial Services Management	01/07/2011	30/06/2012
Undertake airstrip maintenance on a fee for services basis	Commercial Services Management	01/07/2011	30/06/2012
<b>STRATEGY: 2.4.3 Undertake repairs and maintenance to community housing on behalf of the Northern Territory Government</b>			
Advocate to Territory Housing for more fencing for community housing.	Infrastructure Services Leadership	01/06/2011	30/06/2012
Manage external contractors in delivery of NT housing maintenance	Commercial Services Management	01/07/2011	30/06/2012
Advocate for improved standards for community housing provided by Territory Housing.	Infrastructure Services Leadership	01/07/2011	30/06/2012
Support delivery of NT Housing maintenance by local teams on fee for service basis	Commercial Services Management	01/07/2011	30/06/2012
Develop, refine and implement effective business systems to support Territory Housing	Commercial Services Management	01/07/2011	30/06/2012

## Annual Corporate Plan

**GOAL:** 3 Economy -  
A dynamic and growing economy with strong local employment

**OUTCOME:** 3.1 Improved outcomes for local employment

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 3.1.1 Maximise local training and employment in the provision of municipal and operational services to the Shire			
Undertake road maintenance on a fee for service basis	Service Delivery Centres Leadership	01/07/2011	30/06/2012

**OUTCOME:** 3.2 Improved partnerships with business and industry to promote viable and growing local business enterprise

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 3.2.1 Work in partnership with local and regional industries and service providers to facilitate job creation and to support the development of local business and employment			
Coordinate training program for all CDEP participants and maximise opportunities for core Shire staff	CDEP Management	01/07/2011	30/06/2012
Manage CD project stream supporting CDEP participants' abilities to move into work readiness stream	CDEP Management	01/07/2011	30/06/2012
Manage work readiness stream supporting CDEP placements with other organisations to upskill for employment	CDEP Management	01/07/2011	30/06/2012
Manage CDEP livelihood pathways training program	CDEP Management	01/07/2011	30/06/2012
Achieve employment outcomes through CDEP participants moving into ongoing employment.	CDEP Management	01/07/2011	30/06/2012

## Annual Corporate Plan

**GOAL:** 4 Environment -  
A region that respects, protects and looks after its natural and built environment

**OUTCOME:** 4.1 Innovative management of the natural environment

ACTION	BUSINESS UNIT	START DATE	END DATE
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**STRATEGY:** 4.1.1 Implement a planned approach to noxious weeds and pests

Undertake actions to control noxious weeds and pests as per scheduled program	Service Delivery Centres Leadership	01/07/2011	30/06/2012
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**OUTCOME:** 4.2 Innovative waste management strategies that emphasise waste reduction, reuse and recycling

ACTION	BUSINESS UNIT	START DATE	END DATE
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**STRATEGY:** 4.2.2 Provide efficient and effective waste collection, disposal and recycling services

Provide roadside waste collection service	Service Delivery Centres Leadership	01/07/2011	30/06/2012
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Manage local landfill and waste disposal sites	Service Delivery Centres Leadership	01/07/2011	30/06/2012
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Manage segregation of waste for re-use and recycling	Service Delivery Centres Leadership	01/07/2011	30/06/2012
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## Annual Corporate Plan

### OUTCOME: 4.3 Clean, tidy and healthy communities

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 4.3.1 Work in partnership with health agencies and local providers to achieve improved environmental health outcomes</b>			
Support Territory Health Services to develop Environmental Health programs across communities in the Shire as required	Community Services & Social Planning	01/07/2011	30/06/2012
<b>STRATEGY: 4.3.2 Increase community awareness of environmental health through housing related programs, including the Living Skills program</b>			
Distribute information and educational material on behalf of health services as required	Community Services & Social Planning	11/05/2011	30/06/2012
<b>STRATEGY: 4.3.3 Promote the health benefits of domestic animal welfare programs</b>			
Coordinate veterinary services	Animal Welfare and Control	01/07/2011	30/06/2012
Develop a Dog Management plan for each community in collaboration with the Local Board and with veterinary advice	Animal Welfare and Control	01/07/2011	30/06/2012
Deliver animal management programs including community education	Animal Welfare and Control	01/07/2011	30/06/2012
<b>STRATEGY: 4.3.4 Promote the benefits of implementing companion animal programs</b>			
Work with Local Boards to promote the benefits of implementing companion animal programs, including community education	Animal Welfare and Control	01/07/2011	30/06/2012

### OUTCOME: 4.4 Efficient use of energy and water resources

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 4.4.2 Establish partnerships with organisations working in the sustainable technologies sector to increase the use of alternative energy technologies in the Shire</b>			
Maintain, upgrade and replace infrastructure that improves sustainability of power and water supplies to outstation residents	Commercial Services Management	01/07/2011	30/06/2012

## Annual Corporate Plan

**GOAL:** 5 Management and Governance -  
 Good leadership, effective advocacy and high quality services supported by good management practices

**OUTCOME:** 5.1 Effective and efficient Shire Management

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 5.1.1 Utilise modern information and communications technology to maximise Shire efficiencies and service delivery			
Manage communication technology requests and implementation	Customer Service and IT	01/07/2011	30/06/2012
Coordinate network communication requests re CouncilBiz on behalf of SDCs and HQ.	Customer Service and IT	01/07/2011	30/06/2012
Continue to advocate for improved internet services and mobile coverage throughout the Shire.	Customer Service and IT	01/07/2011	30/06/2012
Develop and implement a Telecommunications Strategy	Customer Service and IT	08/05/2011	30/06/2012
Establish and implement an ICT Asset Management Plan	Customer Service and IT	08/05/2011	30/06/2012
Review implementation of InfoXpert system to improve operation and compliance	Customer Service and IT	10/05/2011	31/12/2011
<b>STRATEGY:</b> 5.1.2 Ensure high levels of CEO and Shire staff expertise and accountability			
Ensure performance management system is operating successfully throughout the Shire	Chief Executive Leadership	01/07/2011	30/06/2012
<b>STRATEGY:</b> 5.1.3 Maximise the level of external funding available to deliver Local Government services			
Research and explore alternative avenues for revenue raising	Finance Management	01/07/2011	30/06/2012
Explore and pursue any fee for service opportunities associated with road maintenance and waste management services	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Maximising attainment of grants consistent with Council's strategic direction	Finance Management	01/07/2011	30/06/2012
Undertake consultation in relation to rating review	Finance Management	01/07/2011	30/06/2012

## Annual Corporate Plan

### OUTCOME: 5.1 Effective and efficient Shire Management

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 5.1.4 Implement, review and update the approved Strategic and Business Plans			
Support Council's Strategic and integrated business plans	Executive Management Team	01/07/2011	30/06/2012
Develop integrated Community Plans for Yuendumu and Lajamanu as Growth Towns and then the other communities	Community Services & Social Planning	01/07/2011	30/06/2012
Review Strategic Planning processes for implementation in the 2012/2013 Shire Plan	Chief Executive Leadership	01/07/2011	30/06/2012
Review, update and implement the Regional Management Plan - Central Australian Region.	Chief Executive Leadership	01/07/2011	30/06/2012





## Annual Corporate Plan

### OUTCOME: 5.1 Effective and efficient Shire Management

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY:</b> 5.1.5 Ensure the efficiency and effectiveness of Council operations through high standards of administrative, financial planning, processes and controls			
Coordinate with other Directorates	Executive Management Team	01/07/2011	30/06/2012
Keeping up Centrepay records to ensure that clients receive services without interruption	Finance Management	01/07/2011	30/06/2012
Deliver asset management services	Asset Management	01/07/2011	30/06/2012
Implement Risk Management Policy and ensure periodic review of Risk Management Plan.	Corporate Services Leadership	01/07/2011	30/06/2012
Develop Shire Services Management Handbook for each community	Service Delivery Centres Leadership	01/07/2011	31/12/2011
Implementation of a continuous improvement program	Chief Executive Leadership	01/07/2011	30/06/2012
Managing short-term investments consistent with investment policies and guidelines	Finance Management	01/07/2011	30/06/2012
Efficient processing of receivables and payables	Finance Management	01/07/2011	30/06/2012
Implement the NAMS Plus program within the Shire	Asset Management	01/07/2011	30/06/2012
Develop and implement a record keeping plan and associated procedures	Customer Service and IT	08/05/2011	30/06/2012
Monthly reconciliation of bank accounts	Finance Management	01/07/2011	30/06/2012
Maintain asset register on a ongoing basis and calculate depreciation on an annual basis	Finance Management	01/07/2011	30/06/2012
Preparation of annual budget and long term financial plan consistent with approved business planning timetable	Finance Management	01/07/2011	30/06/2012
Preparation and adoption of accounting and policy manual	Finance Management	01/07/2011	30/06/2012
Implementation of internal controls consistent with financial policies and procedures	Finance Management	01/07/2011	30/06/2012
Preparation of annual financial statement and audited within statutory requirements	Finance Management	01/07/2011	30/06/2012
Preparation and submission of grant acquittals consistent with grant funding agreements.	Finance Management	01/07/2011	30/06/2012

## Annual Corporate Plan

### OUTCOME: 5.1 Effective and efficient Shire Management

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 5.1.6 Prioritise core service delivery in accordance with local community expectations</b>			
Oversight service delivery for the range of services provided at individual service delivery centres and ensure effective service implementation at all times	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Manage all Shire employees specific to the core services area of employment within individual service delivery centres, and support agency and commercial services staff as required.	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Manage workforce planning and resource allocation for the range of services provided at individual service delivery centres	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Liaise with Australian Government Business Managers to maintain sound relationships and promote the Shire's interests.	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Support operation of Local Boards and their meetings to improve service delivery and funding into individual communities	Service Delivery Centres Leadership	01/07/2011	30/06/2012
Respond to service delivery requests and complaints and provide service delivery progress reports	Service Delivery Centres Leadership	01/07/2011	30/06/2012

## Annual Corporate Plan

### OUTCOME: 5.2 High standards of communication, transparency and openness

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 5.2.1 Ensure communication and interaction with Shire communities on a regular basis</b>			
Actively promote the Shire through media releases, newsletters and other public relation activities	Corporate Services Leadership	08/05/2011	30/06/2012
Promote community engagement with Shire activities through the use of community portals on Shire website.	Customer Service and IT	01/07/2011	30/06/2012
<b>STRATEGY: 5.2.2 Ensure the effective use of interpreters in Council business where appropriate</b>			
Use interpreters as and when required	Governance Support	01/07/2011	30/06/2012
<b>STRATEGY: 5.2.3 Build effective relationships through engagement of the public</b>			
Implement the community engagement strategy and policy	Corporate Services Leadership	01/07/2011	30/06/2012

### OUTCOME: 5.3 Proactive partnerships with government agencies and the private sector

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 5.3.1 Develop mechanisms for ongoing liaison with Government agencies in key policy and service delivery areas</b>			
Organise and/or participate in forging ongoing consultative relationships with the Public and Private sectors and build upon the relationships already established	Chief Executive Leadership	01/07/2011	30/06/2012
<b>STRATEGY: 5.3.2 Lobby Government and advocate on behalf of Shire residents to advance local and regional priorities</b>			
Include a proactive role in lobbying government and other advocacy matters	Chief Executive Leadership	01/07/2011	30/06/2012
Continue to lobby NT Government over potential hand over of NT roads to local authority to ensure that CDSC is not disadvantaged	Chief Executive Leadership	01/07/2011	31/12/2011

## Annual Corporate Plan

### OUTCOME: 5.4 Increased community capacity and empowerment

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 5.4.1 Implement a capacity building program for current and future community leaders</b>			
Provide ongoing professional development for Local Board Members	Governance Support	01/07/2011	30/06/2012
<b>STRATEGY: 5.4.2 Ensure Local Boards are effectively supported by the Shire to undertake agreed roles</b>			
Implement recommendations from "improving Local Boards" resolution	Governance Support	08/05/2011	30/06/2012

### OUTCOME: 5.5 Continual improvement in the governance capacity of elected members

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 5.5.1 Implement an ongoing training program for councillors</b>			
Provide ongoing governance capacity development program to elected members and senior staff	Governance Support	01/07/2011	30/06/2012
<b>STRATEGY: 5.5.2 Ensure the efficiency and effectiveness of the Shire's governance processes including administrative and other support to elected members</b>			
Coordinate Shire input into 2012 General Election	Governance Support	01/07/2011	30/06/2012

## Annual Corporate Plan

### OUTCOME: 5.6 Excellence in Human Resource Management

ACTION	BUSINESS UNIT	START DATE	END DATE
<b>STRATEGY: 5.6.1 Implement recruitment, retention and staff training and development programs which lead to excellent performance</b>			
Develop best practice methods to recruit and retain good staff with an emphasis on recruitment of appropriately skilled community based staff.	Human Resources	01/07/2011	30/06/2012
Identify and progress a range of community based projects that will maximise local participation and capacity building.	Infrastructure Projects	01/06/2011	30/06/2012
Train and develop staff consistent with Strategic Training and Development Plan with quarterly reviews and training of staff in cross cultural awareness in the first week of training	Human Resources	01/07/2011	30/06/2012
Provide human resource services, including administer consistent performance management and evaluation of job descriptions	Human Resources	01/07/2011	30/06/2012
Maintain an up-to-date statement of the Council's employment policies as per statutory requirement	Human Resources	01/07/2011	30/06/2012
<b>STRATEGY: 5.6.2 Implement OH &amp; S requirements to promote safe working conditions, equipment is available and "safe" workplace culture developed</b>			
Develop and implement a best practice OH & S system for CDSC targetting an injury free work environment with quarterly reviews	Human Resources	01/07/2011	30/06/2012
Advise and facilitate the implementation of a Collective Agreement consistent with CDS's strategic goals and outcomes through Council's Consultative Committee	Human Resources	01/07/2011	30/06/2012