



MINUTES OF THE FINANCE COMMITTEE MEETING HELD IN THE  
ON THURSDAY, 5 NOVEMBER 2015 AT 10:40AM

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**PRESENT**

President Adrian Dixon  
Cr James Glenn  
Cr Jacob Spencer

*Ex Officio*

Cathryn Hutton (CEO)  
Glenn Marshall (Director Works & Infrastructure)  
Buke Ali Tunne (Finance Manager)

Minuted by Buke Tunne

**ABSENT**

Cr William Johnson

**CONFLICT OF INTEREST**

Nil

**CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MINUTES**

**SUMMARY:** The Finance Committee reviews the previous minutes to ensure that they are a true and correct record of the meeting held on 3rd September 2015.

**FAC023/2015 RESOLVED (Cr Glenn/Cr Dixon)**

**That the Finance Committee confirms the unconfirmed minutes of the 3<sup>rd</sup> September 2015.**

## **FINANCE COMMITTEE REPORTS**

### **6.1 FINANCE REPORTS**

**SUMMARY:** The financial reports provide the Finance Committee with information on the financial position of the Council for the period ended 30 September 2015.

**FAC024/2015 RESOLVED (Cr Dixon/Cr Spencer)**  
**That Finance Committee receive and note the Financial Reports for the period ending 30 September 2015.**

### **GENERAL BUSINESS**

#### **7.1 APPROVAL OF ANNUAL REPORT AND FINANCIAL STATEMENTS**

**SUMMARY:** The Finance Committee is being asked to approve the Annual Report and Audited Financial Statements for the 2014/2015.

**FAC025/2015 RESOLVED (Cr Glenn/Cr Spencer)**  
**That Finance Committee approves the Annual report with Audited Financial statements for publishing and release.**

#### **7.2 NOMINATED REPRESENTATIVE AT COUNCILBIZ**

**SUMMARY:** To ensure compliance with the CouncilBIZ constitution, the Committee is being asked to formalise the CEO as the nominated representative at CouncilBIZ.

**FAC026/2015 RESOLVED (Cr Dixon/Cr Spencer)**  
**That the Finance Committee:**

- 1. Nominate the CEO, Cathryn Hutton, as the nominated representative of the Council at CouncilBIZ.**
- 2. Allow the CEO to nominate a temporary representative of the Council from time to time where the CEO is not available.**

#### **7.3 DISPOSAL OF ASSETS - VEHICLES**

**SUMMARY:** The Finance Committee is being asked to approve the disposal of two vehicles in the Executive fleet.

**FAC027/2015 RESOLVED (Cr Dixon/Cr Spencer)**  
**That Finance Committee approve the disposal of the two (2) Mitsubishi Pajeros registration CB14XU and CB14XT.**

## **7.4 BUDGET VARIATION - PLANT AND EQUIPMENT PURCHASE**

**SUMMARY:** The Finance Committee is being asked to approve the purchase of a number of items of plant and equipment that will be leased to contractors whilst they undertake the NDRRA flood-damaged road repair program.

*FAC028/2015* **RESOLVED (Cr Glenn/Cr Spencer)**

**That the Finance Committee:**

- 1. Approves a budget variation to the “Asset Management” service as per the attached budget spreadsheet to allow purchase of plant and equipment funded by leasing fees.**
- 2. Approve the purchase of the following items of plant following public tender for a total value of \$448,474.00 from All Make Equipment Sales:**
  - a) Freightliner Tipper Truck for \$157,389.00 (incl. GST)**
  - b) Grader for \$291,085 (incl. GST)**
- 3. Delegate the CEO to approve and enter into contract, following public tender process, to purchase the following items of plant provided that the total expenditure does not exceed \$325,000 (ex gst).**
  - a) Water Tank pod for tipper**
  - b) 3 Axle Float Trailer and Float Dolly**
  - c) 20 Ton Excavator**

## **7.5 DELEGATION TO APPROVE ENTRY INTO TENDER**

**SUMMARY:** The Finance Committee is being asked to approve the delegation to CEO to allow for timely implementation of a commercial solution for up to 6 remote communities satellite services in accordance with the public tender.

*FAC029/2015* **RESOLVED (Cr Dixon/Cr Glenn)**

**That the Finance Committee delegate to the CEO authority to approve and enter into contract, following public tender process, to implement the commercial grade connectivity solution for six satellite sites as outlined in the NT Southern Regional Councils Connectivity Tender.**

The meeting terminated at 12.02 pm.

THIS PAGE AND THE PRECEDING 2 PAGES ARE THE MINUTES OF THE Finance Committee Meeting HELD ON Thursday, 5 November 2015 AND CONFIRMED .

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Chairperson