

# Central Desert Shire Council

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## Minutes of Prospective Central Desert Shire Council Meeting (No. 7)

Tuesday 3 June 2008

Government Centre, Katherine

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- Present:** Andrea Martin, Shire Manager. Ms Martin is also Manager of MacDonnell Shire.
- Secretariat:** Kathy Goed (Minutes).
- In Attendance:** Note: The Shire Managers held a joint meeting. Shire Managers from Barkly (Wayne Hoban – Teleconference); East Arnhem and West Arnhem (David Willing); Roper Gulf and Victoria Daly (John de Koning); Tiwi Islands (Des Harris).
- Guests:** Bruce Moller, Director Planning Systems and Performance DLGH&S; Neil Murray, Director Local Government Business DLGH&S; Eve Robinson, Executive Director Local Government DLGH&S
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### 7.1. Confirmation of Minutes from Meeting No. 6 of 23 April 2008

Confirmed as a true and correct record of the meeting.

### 7.2. Business Arising from Meeting No. 6 of 23 April 2008

Note that due date for 2<sup>nd</sup> draft of business plan be extended to Friday 13 June 2008.

Further discussion required on the staffing of the shared Northern Finance and Administration Centre Subsidiary. The final decision is a Council policy decision.

### 7.3. Correspondence In

2/05/2008, Neil Murray, Director, Local Government Business, Department of Local Government, Housing and Sport, Letter from the Department with offer from the Northern Territory Government of a further instalment of the Shire Establishment Grant for the Shire.

21/05/2008, Roger Barson, State Manager, NT Office, FaHCSIA, Letter of invitation to attend consultations regarding the Discussion Paper released on the future directions for the Community Development Employment Projects (CDEP) and Indigenous Employment Programs (IEP).

23/05/2008, Frank McGuinness, Auditor-General, NT Auditor-General's Office, Letter to Shire Manager regarding Engagement letters concerning the Audit of the Annual Financial Statement of the Shire Council for the year ending 30 June 2008, including associated acquittal audits.

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28/05/2008, Martin Plumb, Manager Service Delivery, Local Government, Department of Local Government, Housing and Sport, Letter from the Department with offer of a Special Purpose Grant for Councils to assist in the establishment of separate entities as outlined in the letter of offer.

Noted.

#### **7.4. Correspondence Out**

4/04/2008, Tony Tapsell, Chief Executive Officer, LGANT, Email to Tony Tapsell on behalf of all Shires from Manager Tiwi Islands Shire Council with preliminary response to the LGANT paper member subscription proposal and survey 2008-09.

13/05/2008, Frank McGuiness, Auditor-General, Auditor-General for the NT, Letter concerning 2007-08 Audits of the Prospective Shires. Contact details for each Shire attached to letter.

15/05/2008, Constituent Councils' External Accounting Service Providers, Letter regarding financial arrangements for Constituent Councils post July 2008.

20/05/2008, The Hon Bob Debus, Minister for Home Affairs, Australian Government, Letter of thanks for meeting of 10 April 2008 and the opportunity to discuss issues and challenges currently facing the NT and the opportunity to provide details of work by the Attorney-General's Department with the NT Emergency Response (NTER).

26/05/2008, Frank McGuiness, NT Auditor-General, NT Auditor-General's Office, Letter of engagement concerning the Audit of the Annual Financial Statement of the Shire Councils for the year ending 30 June 2008, including associated acquittal audits.

30/05/2008, Manager, Local Government Service Delivery, Department of Local Government, Housing and Sport, Letter of acceptance of Special Purpose Grant.

Noted.

#### **7.5. Shire Business for Resolution**

##### **7.5.1 Leasing**

Draft letter for Shire Manager to send to the Australian Government seeking leases over council buildings etc at Attachment 7.5.1 refers.

Motion: That the draft letter to the Australian Government seeking leases over council buildings be approved. To be signed by Chief Executive Officer.

Resolution: Passed.

**7.5.2 Shared Records Management Service for Shires**

Motion: That you endorse the provision of a shared records management service as part of the business system services delivered to the Shire by the Council Subsidiary (Council Biz).

Action: The matter referred by Shire Managers to Chief Executive Officers to consult with the Department of Local Government, Housing and Sport with regard to the shared service.

**7.5.3 Employment of Shire Staff**

Motion: That Shire Managers agree to provide the information requested in Attachment 7.5.3 by 6 June 2008.

Resolution: Passed.

**7.5.4 Appointment of Returning Officer for Shire Elections**

Motion: That all Shire Councils appoint Bill Shephard, NT Electoral Commissioner as the Returning Officer for each inaugural Shire election and approve the draft letter at Attachment 7.5.4.

Resolution: Passed.

**7.6. General Business**

Nil.

**7.7. Closure**

Meeting closed at 5:20pm.



Andrea Martin  
Shire Manager