

# Central Desert Shire Council

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## Minutes of Prospective Central Desert Shire Council Meeting (No. 3)

Friday 18 January 2008

4.30pm, Local Government Offices, Gregory Terrace, Alice Springs

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**Present:** Andrea Martin, Shire Manager

**Secretariat:** Lee-Anne Ng (Minutes)

**In Attendance:** Note: The Shire Managers held a joint meeting. Shire Managers from Barkly (Wayne Hoban); MacDonnell (Andrea Martin); East Arnhem (David Willing); Tiwi Islands (Des Harris); Top End (Neil Murray); West Arnhem (Bill Stuchbery); Guests: Garry Russell, Director Business System Development; Christine Hart, A/Director Development.

**Teleconference:** Roper Gulf and Victoria Daly Shire Manager (John de Koning), Nick Scarvelis, Executive Director Local Government; Mathew Fagan, Director Planning and Transition,

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### 3.1 Confirmation of Minutes from Meeting No. 2 of 23 November 2007

Confirmed as a correct record.

### 3.2 Business Arising

1. Delegation of Powers to Shire CEOs to be actioned.
2. Establish interim Shire insurer – TIO has provided an email covering letter for prospective Shire insurance.

### 3.3 Correspondence In

1. 05/11/07 Letter from Vicki Wright, CATechnology, re: options and pricing of additional Interplan modules for consideration by Shire Managers.
2. 04/12/07 Letter from Rex Mooney, CEO, Alice Springs Town Council re: acknowledgement of Southern Regional Management Plan letter.
3. 04/12/07 – Letter from Lynn Moore, CEO, Arltarlpilta Community Government Council regarding the Red Shed Art Centre
4. 05/12/07 Letter from Mike Burgess, DLGHS re: Shire Establishment Grant
5. 08/01/08 Letter from Tony Tapsell, Chief Executive Officer, Local Government Association of the Northern Territory, regarding Shire Membership of LGANT.

**Action:** Noted

### 3.4 Correspondence Out

1. 29/11/07 Letter to Rex Mooney, CEO, Alice Springs Town Council, re: Southern Regional Management Plan.
2. 30/11/07 Letter to all Constituent Council's Chief Executive Officers, regarding employment contracts.
3. 12/12/07 Letter to Manager, Local Government Finance, DLGHS, re: acceptance of Shire Establishment Grant
4. 03/01/08 Letters to Chairpersons of Nyirripi and Yuelamu re : PBI status of Association Councils.
5. 09/01/08 Letter to LGANT requesting clarification on billable/non billable services for Shire projects involving LGANT.

**Action:** Noted.

### 3.5 Shire Business for Resolution

1. **Endorsement of Associate Membership of Local Government Association of the Northern Territory.**

Endorse offer of Associate Membership of the Local Government Association of the Northern Territory which does not include voting rights but will provide access to LGANT information and workshops. Pay membership fee of \$5,000.

**Action:** Discussion on whether to accept membership as it is or request further conditions. Shire Manager West Arnhem suggested that Associate Membership be accepted but with additional conditions – eg We are considering your offer but we would like the ability to do additional things as Shires will be full members in the near future.

**Motion:** Accept membership and welcome invitation from LGANT to provide input into decisions, policies, voting LGANT. Passed.

2. **Letter to organisations regarding computer compliance.**

FaHCSIA not receiving feedback from organisations/Councils. Shire Manager West Arnhem to respond to FaHCSIA by email stating difficulty that Councils are having in complying with the legislation, noting advice from LGANT. Point out to FaHCSIA ShiresNet rollout by end of 2008 will see all systems replaced with appropriate controls.

**Action:** Shire Managers to contact Council CEOs as above including working closely with GBMs - draft letter to be provided to Shire Managers by Shire Manager West Arnhem.

**Motion:** Passed.

**3. Draft letter for audits.**

**Action:** Shire Manager West Arnhem to draft letter to Minister for Local Government on behalf of all Shires seeking support from the Auditor-General requesting that he conduct audits of the nine prospective Shire Councils to 30 June 2008 as well as source a single auditor for 2008/09 and 2009/10.

**Motion:** Passed.

**4. Accept offer of grant from NT Government for Shire Establishment.**

**Action:** Department of Local Government, Housing and Sport offers additional \$225,000 (total \$275,000) and Shire Managers accepted offer.

**Motion:** Passed.

**3.6 General Business**

**1. e-Sub Application Process.**

Applications to be submitted by 27 February 2008. Director Planning and Transition suggested getting in an experienced person to assist West Arnhem, Top End and Tiwi Islands Shires.

**Action:** Shire Managers to endorse engagement of consultant to assist in preparation of e-Subs up to \$8,000 per Shire where required.

**Motion:** Passed.

**2. Shire Transition Budgets.**

**Action:** Department of Local Government, Housing and Sport currently finalising allocations out of the Shire Establishment Fund.

**Motion:** Passed.

**3. Shire Chief Executive Officer and Director, Corporate and Community Services contracts.**

**Action:** Shire Manager provided with names and contracts of senior staff.

Shire Manager to sign Shire Chief Executive Officer and Shire Director Corporate and Community Services contracts.

**Action:** Shire Manager resolved to offer a contract to Mr Rowan Foley for the position of Shire Chief Executive Officer and to Mr Roydon Robertson for the position of Director, Corporate and Community Services within the prospective Central Desert Shire and attach the Common Seal.

**Motion:** Passed.

### 3.7 Closure

Meeting closed at 5.30 pm. Next meeting Friday 8 February 2008 in Darwin (venue to be advised).

A handwritten signature in black ink, appearing to read 'A Martin', written in a cursive style.

Andrea Martin  
Shire Manager  
3 March 2008